

# ST. CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

## Minutes of the January 10, 2023 Meeting

### In Attendance:

#### Board Members:

Sheriff Richard Watson, Chairman  
Mr. Kevin Elbe, Vice-Chairman  
Mr. Randy Bolle  
Mayor Chad Easton  
Chief Kendall Perry  
Mayor G.W. Scott, Sr.

#### Absent:

Mr. Ken Easterley

#### Staff:

Herbert Simmons, ETSB Executive Director  
Kevin Kaufhold, ETSB Attorney  
Bryan Whitaker, EMA Assistant Director  
Randy Randolph, ETSB Operations Manager  
Teresa Klucker, 9-1-1 ETSB Secretary

#### Others In Attendance:

Daryl Ostendorf, MECOMM Supervisor

Sheriff Watson called the meeting of the ETSB Board to order at 9:00 a.m. on January 10, 2023 in the ETSB Administrative Office, 101 South 1<sup>st</sup> Street Belleville, IL 62220.

The meeting began with the Pledge of Allegiance.

#### Roll Call:

Richard Watson- present  
Kevin Elbe- present  
Ken Easterley- absent  
Randy Bolle- present  
Kendall Perry- present  
Chad Easton- present  
G.W. Scott, Sr.- present

#### Public Comments:

**Approval of Minutes:** Sheriff Watson asked for approval of the minutes for the December 13, 2022 meeting. A motion was made by Chad Easton and seconded by Randy Bolle to approve the minutes. The motion passed unanimously.

**Attorney Report:** ETSB Attorney Kevin Kaufhold informed the ETSB Board that he is working through FOIA requests other ETSB related items. No action is required by the ETSB Board at this time.

#### Director's Report:

#### Items For Information:

**Monthly Call Statistics:** Director Herb Simmons referred to the call statistics for the ETSB Board to review.

**Statewide 9-1-1 Advisory Board:** Director Herb Simmons informed the ETSB Board that the Statewide 9-1-1 Advisory Board monthly meeting was canceled.

**9-1-1 System Update:** Director Simmons informed the ETSB Board that AT&T continues the installation and testing of equipment. The go-live for the new system remains scheduled for this month.

**Items for Action:**

**Terminix Contract Renewal:** Director Simmons asked for the ETSB Board's approval to accept the Terminix contract renewal for the termite baiting program at the ETSB building for 2023 in the amount of \$609.00.

Sheriff Watson asked for a motion to approve the renewal of the Terminix contract at \$609.00. A motion was made by Chad Easton and seconded by Kevin Elbe. The motion passed unanimously.

Roll Call Vote:

Richard Watson- yes

Kevin Elbe- yes

Ken Easterley- absent

Randy Bolle- yes

Kendall Perry- yes

Chad Easton- yes

G.W. Scott, Sr.- yes

Director Simmons informed the Board that ETSB attorney Kevin Kaufhold will begin to transition ETSB business to Dave Schneidewind. Mr. Kaufhold will retire this year after serving as the ETSB attorney since 1999.

**Financial Summaries:** Sheriff Watson asked for a motion to approve the financial reports. A motion was made by Chad Easton and seconded by Randy Bolle approve the December 2022 Audit Trail and Surcharge Report and the September 2022 Fund Summary. The motion passed unanimously.

**Old Business:** Sheriff Watson inquired about the possible relocation of the Fayetteville Tower Site.

**New Business:**

**Executive Session:**

**Public Comments:**

**Adjournment:** Sheriff Watson asked for a motion to adjourn. At 9:05 a.m., a motion to adjourn was made by Randy Bolle and seconded by Kevin Elbe. The motion passed unanimously.

Respectfully Submitted,  
Teresa Klucker

**NEXT MEETING: TUESDAY, FEBRUARY 14, 2023**